



Intermediate Campus (OLP)
Revised 8-13-2020
Return to School Plans
2020-21

These plans are in addition to the already distributed HCA COVID Guidelines. They outline our options based on the latest recommendations of the Archdiocese, St Louis County Health Department, Center for Disease Control (CDC) and local medical professionals.

Holy Cross Academy will be following the St. Louis County and the Archdiocese of St. Louis protocols to the best of our ability. These guidelines may change at any time; therefore there are three plans for the 2020-2021 school year. These plans are also fluid should the need arise. Our current plan is to implement Plan A.

Sunday Night by 6:00pm: Please complete the Covid 19 Questionnaire for your family (located in FACTS)

- Administration will review forms on Sunday evening
- If not complete, your child will **not** be allowed in building

If you have to give your child medication to lower the fever you MUST keep them at home. This is crucial in stopping the spread of the virus and for the safety of our children, faculty, staff and our ability to remain open.

If your child is sick, please contact the school office by 8:00am. Please let us know the reason your child is ill.

Special Note: Please share a picture of your child with us for a special project. Please have his/her name and grade on the back of the picture. Any current picture will do.

Thanks!

Plan A - In person return with class size reduction when possible

- Morning Drop Off:
 - Parents drop off students at the door on Sunray side of school.
 - Students will enter the building and go to the restroom near the entrance to wash hands.

- Students will go to the cafeteria if it is before 7:40. We ask that the students bring a book, game, or other activity to occupy them as they wait to be sent to their classroom. Students will be directed to sit six feet apart unless they are siblings.
- At 7:40 students will be dismissed a few at a time to go to their classrooms.
- Students coming in after 7:40 will be directed to go straight to their classrooms after washing their hands.
- Shuttle buses will drop students off at the gym door. Students will enter the building and go to the restroom near the entrance to wash hands before going on to their classrooms.
- Students are to bring sweat proof water bottles with their name on them to use at school.
- During the day:
 - Grade levels are cohorts. The cohorts will be separated in common areas (hallways, cafeteria, playground, restrooms, etc.).
 - Grade levels will take recesses together - only one grade level at a time on the playground.
 - Restrooms
 - Designated bathrooms for grades on floor
 - Visual social distance cues on floor outside of restroom
 - Limited number of students in restroom at one time
 - Multiple wipe downs of bathroom during the day
 - Lunch and lunch recess will be by grade level. There will be time in between each grade level to wipe down tables in the cafeteria.
 - Hot lunch will be available with cafeteria personnel putting food and utensils on the trays.
 - Microwaves will not be used so please make sure food isn't sent to school that needs to be reheated.
 - Lunch supervisors will wear gloves at all times(I would love to discuss aseptic technique with you to understand what the supervisor is doing and if this is the best choice)
 - Students may use their water bottles that can be refilled for lunch, bring an additional drink from home in their lunch (we encourage your children to practice opening these drinks on their own) or milk may be purchased and will be passed out by the lunch supervisor.
 - If a student brings lunch, please help to make sure he or she can open the containers and items themselves. This will help students make the best use of their time to eat and will limit the lunch supervisors' contact with multiple children and their food. (An example: Gogurts can be especially difficult for children to open and they put their mouths directly on the package to consume it).
 - Hallway travel
 - Students will travel the hallways in a one-way pattern and with social distancing. If there is no other class in the hallways, the class may

- reverse the pattern with supervision from a teacher. The same for stairways.
- Frequent breaks will be taken - take students for walks outside, keeping social distance so masks can be removed.
- Utilize teacher assistants and Learning Consultants to pull students throughout the day to reduce class sizes.
- Specials classes
 - Art, music, PE, and Spanish will be offered for a shorter period of time to allow for disinfecting and cleaning between classes.
 - Music will not have wind instruments for the students to use
 - Specials will be encouraged to meet outdoors when the weather and lesson permits.
 - The Cafeteria may be used for special classes as well.
- When PE can be held outside, the gymnasium can be used to spread students out for content classes, music, etc.
- Teachers will utilize the many open areas outside for outdoor classroom spaces as weather permits.
- Records will be kept of where students are throughout the day. Teachers will have a clipboard and daily schedule to fill in on an hourly basis.
- Random temperature checks may be taken in the afternoon.
- On Wednesdays, all school Masses will be conducted following the social distance guidelines used for Parish Masses. The current capacity allowed for Mass is 115 so we will have one grade level to attend at a time. The Mass will be live-streamed.
- Health room
 - A dedicated room near the office will be used if a student or staff member becomes ill at school with Covid symptoms. They will be quarantined until the ride home is arranged. We are asking all parents to have a ride home within an hour.
 - Mask will be put on person with symptoms
 - Staff supervising a student that becomes ill will have masks, gloves, and PPE gown.
 - The room will be disinfected
- Dismissal (specific details with a map will be sent out)
 - Bus A and Bus B students will exit at gym doors.
 - Dismissal will be staggered by grade level and spread across three exits.
 - A-H Exit at gym doors
 - J-M Exit at Sunray side doors
 - N-Z Exit at front doors to go to Church lot

Plan B - Hybrid (if directed by the Archdiocese or County to reduce capacity in schools)

- Last names A - ? (to be determined as we work across the Academy to keep siblings on the same schedule) in person Monday and Tuesday, eLearning Wednesday, Thursday and Friday
- Last names ? - Z in person Thursday and Friday, eLearning Monday, Tuesday, and Wednesday
- Wednesday - deep clean campus
- Wednesday - all school Mass will be live streamed
- Wednesday - a day of collaboration and planning for the teachers
 - Collaboration across teams to ensure that individual student needs are being met
 - Planning for the hybrid environment to ensure a high quality of instruction
- Specialists' schedules will be revised so that students will still receive PE, music, tech, art, and Spanish in person at least every other week.
- Asynchronous learning for students when they are not on campus. The teachers may check in with them on Wednesdays but will have the face-to-face on the in-person school days.

Plan C - eLearning for all (if directed by the Archdiocese or County) See eLearning Plan

- All teachers will use Google Classroom. A different Google Classroom will be set up for each subject.
- All classroom teachers will be required to meet face to face through Zoom or other video conferencing tool with students to pray and learn together. This schedule will be made in conjunction with the other schools.
 - An effort will be made to accommodate siblings and access
 - Homeroom teachers will meet daily with all students and set up additional sessions with small groups and individuals
 - A balance of synchronous and asynchronous learning will allow for students to work at flexible times as well as have an established "class" time.
- Students will need access to a device. Please contact your school administrator if you need help with this. Parents will need to communicate with their student's teacher if there is a conflict with the synchronous sessions.
- Students will be engaged in learning all grade level curriculum throughout the week. Depending on the grade level, different subjects may be covered for extended periods on different days (For example, Monday and Tuesday may take a deep dive into science content while Wednesday and Thursday may be social studies.. Your student may have some math and reading to do daily.)
- Special class teachers will provide a weekly project/activity for the students.
- Learning consultants will conduct individual and small group lessons for those students identified as needing additional support and learning resources.
- On Wednesday, all school Mass will be live-streamed.

Additional Information

- Social distancing cues will be placed throughout the school. Tape and markings on the floors will help students keep track of 6 feet distance in the hallways, cafeteria, and other community spaces.
- A nurse's office is set up with a place to isolate a staff member or student if needed.
- Many of our HCA teachers have participated in a variety of professional development opportunities to enhance their teaching in all three options. In early August and throughout the school year, they will have opportunities to share their learning and other best practices with one another as we continue to grow in our ability to provide high quality eLearning for your students.
- As we move forward with the current grade level curriculum, our teachers will be assessing the students as to their readiness for the standards and teaching any prerequisite skills and content that may be lacking from the previous year. We recognize that we may need to spend a little more time with each unit of instruction to meet the needs of the students.
- Social Emotional Learning will be addressed through the Friendly program. You will receive more detailed information about this, but Friendly is designed to change school culture by offering vital social and emotional learning lessons to proactively address aggressive behavior, reduce stress, equip students with healthy relationship skills, and improve focus and academic performance. This will increase resiliency for success in school and in life. We feel our students will benefit from this program now more than ever. Our teachers will receive training in implementing this program.